## COUNTY OF BERNALILLO REQUEST FOR BID #0025-03-AT CONSTRUCTION OF TWO HOUSES

The Bernalillo County Purchasing Office on behalf of the Housing Department is requesting sealed bids from licensed contractors to build two houses on lots located at 415 and 417 Tahoe NE, Albuquerque, N.M. This project is divided into fifteen (15) separate construction classifications and will be awarded by classification to contractors meeting all requirements of the bidding documents and submitting the lowest bid. Qualified contractors may bid on one or more classifications.

Sealed bids must be received no later than **2:00 p.m. local time April 10, 2003** and addressed to the Bernalillo County Purchasing Office, c/o Finance Department, Albuquerque/Bernalillo County Government Center, One Civic Plaza NW, 10<sup>th</sup> Floor, Room 10045, Albuquerque, New Mexico 87102. Delivery of bids is the sole responsibility of the bidder. The Finance Department will time stamp the sealed envelope upon receipt. Bids received after this time will be returned unopened. Bids will be opened and publicly read aloud after the specified closing time at the above address in Conference Room C.

A non-mandatory <u>pre-bid conference</u> will be held on **April 2, 2003 at 10:00 a.m.,** local time, in Conference Room C located on the 10<sup>th</sup> Floor of One Civic Plaza NW, Albuquerque, New Mexico. Attendance is highly recommended.

For instructions to Bidders, bidding forms, contract documents, plans, specifications, and other documents to be used in connection with the submission of bids, prospective Bidders are invited to contact **Albuquerque Reprographics Inc.**, **4716 McLeod Rd. NE, Albuquerque, NM 87109, 505 884-0862**. Contractors will be limited to one set of bidding documents for the first five calendar days of advertisement. A \$50.00 deposit will be required for each set of plans, contract documents, and bidding forms. This deposit is refundable provided the bidding documents are returned in usable condition within ten (10) days after the bid opening. Portions of bidding documents may be purchased at the cost of reproduction.

Bidding documents are also available for review, without charge, at the following locations:

Room Reed Construction Data
3351 Candelaria NE Suite D
7 Albuquerque, NM 87107
505 881-8590

Questions regarding the technical aspects of the bidding documents shall be submitted to the Architect: William E. Burk, III, 9617 La Playa NE, Albuquerque, N.M. 87111, at 505-292-6566 or fax 505-294-7232.

Questions regarding purchasing procedures shall be submitted to Al Trujillo, Senior Buyer, Purchasing Office at 505-768-4388, fax 505-768-4067, or e-mail to <a href="mailto:atrujillo@bernco.gov">atrujillo@bernco.gov</a>. Bernalillo County reserves the right to issue addenda to the Specifications during the advertising period. Records and copies of all the addenda will be available to all qualified Bidders from the Bernalillo County Purchasing Office or the Architect listed above.

Bids exceeding \$25,000.00 shall require a bid bond in the amount of five percent (5%) of the Bid and must accompany the Bid in accordance with the Instructions to Bidders. See bid document for details.

Bidders shall be licensed as Contractors in the State of New Mexico at the time of bid submittal and must include their license number and classification(s) in the prescribed place on the bid form. State wage rates will apply.